

Date: 18/3/16

Time: 8am.

Staff Present:

- Tania
- Lisa
- Ash
- Chris
- Steve
- Susan
- Darren
- Richard
- alen
- Tony

Absent: Dave
Suchy

Accidents Recorded		Form filled out:
Date:	Cause:	Yes/No
Date:	Cause:	Yes/No
Date:	Cause:	Yes/No
Date:	Cause:	Yes/No

Items discussed:

- Resperators/face masks, leave air tight in containers
- get a designated area for Spear equipment
- Don't leave gear behind.
- Annual leave has to be approved by Tania
- Only one tech off at a time.
- **Communication!**
- When quoting be a bit more aware of hazards.
- Windows 7 days after Spider spray.
- Don't use black or blue ~~Paint~~ ^{tape} on flood jobs, use yellow.
- Natural is in tank A only.
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Action taken:

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	PPE Gear	First Aid	Bottles Labelled	Signage
Dave				
Steve				
Rhys				
Suchy				
Derek				
Tony				
Flood Van				